COLCHESTER BOARD OF EDUCATION
Special Meeting

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Wednesday, June 18, 2025
4:45 PM
William J. Johnston Middle School Main Office Conference Room

MINUTES

BOARD MEMBERS PRESENT : Chair Donna Antonacci, Vice-Chair Christopher Rivers, Secretary Margo Gignac, Alexander Oliphant, Michelle Millington, Rosemary Gignac and Stefanie Tracey-Calash.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni

1. **MEETING OPENING**
   1.1. Call to Order
   D.Antonacci called the meeting to order at 4:50 PM
   1.2 Roll Call
   All Members present except for A.Oliphant at time of Roll Call

2. ***PROPOSED EXECUTIVE SESSION**
   2.1. Proposed Executive Session for discussion of the Superintendent's Annual Evaluation and Contract

   Motion by: M.Gignac
   Motion to move into Executive Session and invite Superintendent Sullivan to discuss agenda items 2.1 through 2.4
   Second: C.Rivers
   Roll Call: All in favor
   Vote: Motion carried

A.Fratoni left the meeting at 4:50 PM
The Board moved into executive session at 4:50 PM
A.Oliphant arrived at the meeting and went into Executive Session at 4:51 PM

2.2. Proposed Executive Session for discussion of Non-Union Salaries
See 2.1

2.3. Proposed Executive Session for discussion of the Assistant Superintendent's Contract
See 2.1

2.4. Proposed Executive Session for discussion of Jack Jackter Intermediate School Leadership
See 2.1

3. ***PRIORITY DISCUSSION / ACTION ITEMS**

3.1. *Possible Actions Resulting from Executive Session

Motion by: M.Gignac

Motion to extend the Assistant Superintendent's Contract through June 30, 2028 and set the total compensation at $199,718.00 for the 2025-2026 school year.

Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac

Motion to set the Executive Assistant to the Superintendent's salary at $85,532 for the 2025-2026 school year, given additional responsibilities due to staff reduction.

Second: M.Millington
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac

Motion to authorize the Superintendent to work with the Colchester Association of School Administrators to establish an Associate Principal position at Jack Jackter Intermediate School. The MOU relative to the position should neither be precedent setting or permanent.

Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac

Motion to appoint Melissa Cyr as the Associate Principal, IEP Facilitator and HOTS School Coordinator at Jack Jackter Intermediate School, effective July 1, 2025.

Second: A.Oliphant
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac

Motion to authorize the Board Chair and Vice Chair to negotiate the Superintendent's contract for the 2025-2025 school year with the understanding that it is a three year contract expiring June 30, 2028.

Second: M.Millington
Roll Call: All in favor
Vote: Motion carried

4. **ADJOURNMENT**

Motion by: C.Rivers
Motion to adjourn.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

D.Antonacci adjourned the meeting at 6:04 PM

Respectfully submitted,

AFratoni

Alyssa Fratoni, Executive Assistant to the Superintendent